

Dues and Fees Schedule for 2009-2010

Dues Schedule for 2009-2010

Effective July 1, 2009 - Invoices mailed June 10, 2009

Formula for Computing Institutional Dues

Base Dues	+ FTE Dues	+ Degree Site Dues	TOTAL
\$2,500	+ \$0.50 per FTE	+ (\$75 x W)	Base Dues + FTE Dues + Site Dues

Total Institutional FTE Calculation:

- The number of full and part-time students at all institutional locations using IPEDs definitions based on the most recent fall data.
- FTE is computed using this formula: $FTE = (\text{number of full-time students}) + (1/3 \text{ the number of part-time students})$.

Site Dues Calculation:

Definitions for Campuses and Sites are provided in "Commission Definitions of Physical Locations Apart from the Main Campus" available on the Commission's Web site: www.ncahlc.org.

- The total number of sites (W) is determined by the formula $W = (A + B)$. The values for A and B are determined using the formulas below. The first or main campus is not included in these calculations. However, for multi-campus institutions with no home campus all campuses are counted using the formula for B.

$A = 1 \times (\text{Number of sites})$. (Degree completion sites are counted in this calculation.)

$B = 10 \times (\text{Number of full service campuses})$.

- Site Dues are then calculated by adding all A and B sites to find W.

Commission Visits - Effective September 1, 2009

Continued Accreditation, Continued Candidacy, Initial Accreditation, and Initial Candidacy Visits	\$5,000 ¹ + expenses ²
Mandated Focused Visit, Requested Focused Visit, AQIP Quality Check Up Visit, AQIP Change Visit, Advisory Visit	\$2,500 + expenses
Pre-Visit (per site)	\$500 + expenses
Staff Campus Visit	\$500 + expenses
Site Confirmation Visit	\$500 + expenses
Non-Comprehensive Multi-site Visit (per site)	\$500 + expenses

¹ Note: Any visit that exceeds 18 team-member days will be billed \$500 for each additional team member day.

² Note: Expenses typically are travel, lodging, meals, and honoraria for team-members.

Fees Schedule for 2009-2010

Effective September 1, 2009, unless noted otherwise

Fees for the Academic Quality Improvement Program (AQIP)

Application	\$350
Reaffirmation Fee	\$550
Annual Update of Action Project	\$175 per update
Strategy Forum (per team)	\$5,500 teams of seven or eight
Systems Appraisal	\$6,250
AQIP Check Up Visit	See Commission Visits

Eligibility Process Fees

Step One – Initial Interview	\$2,500
Step Two – Submit Letter of Intent	\$5,000
Step Three – File the Preliminary Information Form	\$5,000
Step Three (a) – Re-file the Preliminary Information Form	\$1,000
Step Four - Submit Letter of Intent to Pursue Status	\$5,000

Change Process Fees

Evaluators Panel	\$1,000
Staff Recommended Change	\$1,000
AQIP Review Panel or AQIP Change Panel	\$1,000
Staff Action	\$750
Streamlined Site Approval (per 5 sites)	\$750

Fees Related to Denial or Withdrawal of Status

Appeal Process	\$5,000 + expenses + (legal and consultancy fees + 15%)	Requires a \$15,000 deposit
Board Hearing Process	\$5,000 + expenses + (legal and consultancy fees + 15%)	Requires a \$15,000 deposit

Other Fees

Initial Interaction for Change of Control, Structure, or Organization ³	\$2,500 + (legal and consultancy fees + 15%)
Filing for Change of Control, Structure, or Organization ³	\$7,500 + (legal and consultancy fees + 15%)
Extraordinary Legal and Expert Consultancy Fees Tied to Board Review ³	Actual cost + 15%
Late Payment Fee	10% of total past due amount at + 90 days

³Note: Fee will be effective June 5, 2009